



District 115

District Executive Committee

DEC Virtual Meeting Minutes September 12, 2020

Attendance: (P=Present, A=Absent, G=Guest)

P	IP District Director- Steve Goldstein, DTM	P	Area A3 Director- Roben Hall, SR3
P	District Director- Kristin Baker, DTM	P	Area A4 Director- Ralph Villanueva
P	Program Quality Director - Carol Campbell, DTM	P	Area B1 Director- Janice Montoya, DTM
P	Program Growth Director – Jean Williams, DTM	P	Area B2 Director- Malik Williams, DTM
P	Public Relations Manager – Jennifer Smith, LD3	P	Area B3 Director- Rick Sparrow, LD1
P	Administration Manager- Ken Richardson, DTM	P	Area B4 Director – Satya Tyler, IP2
P	Finance Manager- Kim Walker, ACB, ALB	P	Area C1 Director- Larry Johnson, DL5
P	Logistics Manager- Todd Rush, DTM	P	Area C2 Director- Sandra Talmadge
P	Parliamentarian – Kay Collis, DTM, PRA, PDD	P	Area C3 Director- Chris Stoll, IP4
P	Credentials Chair – Lorrie Linnert, DTM	P	Area C4 Director-Tanja Duff, EC3
P	Audit Chair – D. George Lund, DTM, PDD	P	Area D1 Director- Stephen Siegel, DTM
P	Protocol Chair – Jesse Oakley, III, DTM, PDD, PRA	P	Area D2 Director- Liz Babcock, ATMB
Division and Area Directors		P	Area D3 Director- Maria Ortiz, PM3, DTM, PDD
P	Division A Director–Jason LeDuc, ACS, ALB	P	Area D4 Director- Elaine Jefferson
P	Division B Director-Gene Dunford, DTM	G	Guy Dawson, DTM, PDD
P	Division C Director-Michelle Patrick, SR1		
P	Division D Director-Karen Moirao, DTM		
A	Area A1 Director-Nate Whaley		
P	Area A2 Director-Alecia Damarys, DTM		

Call to Order

Logistics Manager Todd Rush, DTM called the meeting to order at 9:00 am. He then called for a one minute recess to address technical issues with the meeting platform.

Call to Order and Welcome Message

District Director Kristin Harrell, DTM reconvened the meeting at 9:02 am and welcomed attendees to the meeting.

Pledge

LM Todd Rush, DTM led the pledge of allegiance.

District Mission Statement

IPDD Steve Goldstein, DTM read the District Mission Statement: *We build new clubs and support all clubs in achieving excellence.*

Certification of Quorum

Credentials Chair Lorrie Linnert, DTM reported that the D115 DEC has 27 voting members. There are 26 voting members registered and attending the meeting. We have a quorum.

Adoption of Agenda

DD Kristin Harrell, DTM asked if there were any proposed changes to the agenda. Hearing none, the agenda was adopted as presented.

Administration Manager's Report – May 17, 2020 minutes

AM Ken Richardson, DTM reported there were no changes to the previously distributed minutes. The minutes were also posted on the D115 website.

Approval of Minutes

DD Kirstin Harrell, DTM asked if there were any proposed changes to the minutes. Hearing none, the minutes were approved without objection.

Audit Committee Report

Audit Committee Chair D. George Lund, DTM, PDD gave the report of the audit committee. The report was posted on the D115 website. The committee consisted of Chairman Lund, PDD Maria Martinez-Riach, DTM, and AM Ken Richardson, DTM. The audit review conducted on August 20, 2020 found no discrepancies in the D115 financial records.

The committee recommended that the D115 checking account be more closely monitored. There was an instance where District reserve funds were requested from TI at the end of January. The funds were not received until March, causing the District to incur an overdraft fee.

DD Kirstin Harrell, DTM asked if there were any objections to approving the report as presented. Hearing none, the report was approved.

Approval of the D115 Budget

FM Kim Walker noted that the D115 budget detail was posted on the D115 website. In summary, total revenue for FY 2020-2021 is budgeted at \$34,223 with expenses totaling \$34,022 for a net income of \$201. Kim noted that the bulk of revenues comes from membership dues. Membership and in-person events have declined significantly due to COVID. We hope to have an in-person conference in May, 2021. She asked if there were any questions regarding the budget.

DD Kirstin Harrell asked if there were any objections to approving the D115 2020-2021 budget as presented by FM Kim Walker. Hearing none, the budget was approved.

Finance Manager's Report

FM Kim Walker reported that we have \$21,000 in reserves. She reviewed changes in revenues and expenses related to COVID-19 and the resulting cancellation of in-person events. We previously placed a \$1,500 deposit with Sam's Town for the May, 2020 conference. Since the conference was cancelled, the deposit was moved to cover the May, 2021 event. Although we anticipate an in-person conference, it is possible that it could be held again online, depending on state and TI requirements.

DD Kristin Harrell, DTM asked if there were any questions or objections to approving the report. Hearing no objections, the report was approved.

Approval of Appointed District Officers

DD Kristin Harrell, DTM noted that the list of appointed District Officers was posted on the D115 website. She asked if there were any objections to approving the list as posted. Hearing none, the appointments were approved.

Reports (Limited to two minutes each. The timer, LM Todd Rush, DTM will show a red card at the two minute mark.) Director reports will be given at the District Council meeting next week. The Division Directors have been holding regular meetings with their Area Directors and the Trio.

Public Relations Manager

PMR Jennifer Smith reported on her activities since the beginning of the New Year. Our Social Media Presence has been enhanced and she has established a presence on Instagram. Videos are also being posted on a YouTube channel. The Incentives Program has been distributed and Jennifer is working on a monthly newsletter. She has been working with Jean Williams on Wakeup with Toastmasters. She reminded everyone to like the District Facebook page.

Club Growth Director

CGD Jean Williams, DTM reported that we have two new clubs in process – Authors and Aspiring Authors, and Toastmasters in the Kitchen. The second annual corporate club summit will be held on September 26. Wake up with Toastmasters has been very successful with between 200-300 views on average. If you are interested in participating, contact Jean. Jean also reminded the group that there is still a tremendous need for club coaches. If you or someone you know is interested in becoming a club coach, please let her know.

Program Quality Director

PQD Carol Campbell, DTM reported on recent education and training events. She noted that at least four club officers were trained in 59 of 64 clubs. In 21 clubs, all 7 officers have been trained. All Area and Division Directors have been trained. D115 is #1 in Region 2 with 79.01% of our members enrolled in Pathways. However, we still need to reach 100% enrollment now that Pathways is the only available educational program, this is especially true for new clubs.

District Director

DD Kristin Harrell, DTM reviewed the events of the past year and noted that D115's first anniversary has been like starting over with new challenges. The switch to an online format has been challenging but it has also led to new opportunities. For example, we've participated in global events and the possibility of chartering online clubs opens up new avenues for membership growth. Over the remainder of the year, Kristin plans to focus on two areas: innovation and emerging leaders. Innovation with technology opens doors and we will need to identify and encourage emerging leaders to move the district forward.

Unfinished Business

DD Kristin Harrell, DTM called for any unfinished business to be brought before the DEC. Hearing none, unfinished business was closed.

New Business

District Boundaries - DD Kristin Harrell, DTM updated attendees on the proposed changes in D115 and D15 boundaries. She noted that the proposals are posted on the D115 website and have been approved by TI. She asked if there were any objections to the proposed changes. Hearing none, the new boundaries proposed for July, 2021 were approved.

D115 2nd Contest Selection – DD Kristin Harrell, DTM discussed the second contest for next year. We must hold the International contest every year. The second contest is determined by the individual Districts. A previous poll narrowed the options to either Table Topics or Tall Tales.

Attendees discussed the merits of each contest, including logistical concerns regarding the conduct of a Table Topics contest. DD Kirstin explained how either contest could work, even in a virtual environment.

A poll was launched in which 8 (40%) votes were cast for Table Topics and 12(60%) votes were cast for Tall Tales. Therefore, the second contest will be Tall Tales.

DD Kristin called for any additional new business. None was advanced. She noted that the D115 calendar is posted on the website.

Good of the Order

The next DEC meeting will be held on November 7, 2020 at 9:00 am. The conference will be held May 1, 2021. If in-person meetings are allowed, it will be held at Sam's Town. If not, it will again be a virtual meeting.

Respectfully Submitted,
Ken Richardson, DTM

