



District 115

District Executive Committee

DEC Virtual Meeting Minutes

May 17, 2020

Attendance: (P=Present, A=Absent, G=Guest)

P	District Director- Steve Goldstein, DTM	P	Area B1 Director-Richard Hanseen, VC5
P	Program Quality Director- Kristin Baker, DTM	A	Area B2 Director-Kim Walker, ACB, ALB
P	Club Growth Director- Carol Campbell, DTM	P	Area B3 Director-Mickie Ottery, EC5, PM4
P	Public Relations Manager – Nadia Gilkes, DTM	A	Area B4 Director-Ken Bradley, ACG, CL
P	Administration Manager- Ken Richardson, DTM	A	Area C1 Director-Rick Moore, ACG, ALB
P	Finance Manager- Rosemary Lato, DTM	P	Area C2 Director- Michelle Patrick, CC, ALB
A	Logistics Manager- Leon Lato, DTM	P	Area C3 Director-Anthony Harrell, IP3
A	Parliamentarian – Jesse Oakley,III, DTM, PRA, PDD	A	Area C4 Director-Glenda Gutierrez, ACB, ALB
P	Credentials Chair – D. George Lund, DTM, PDD	P	Area D1 Director-Pamela Kennedy, CC, CL
Division and Area Directors		P	Area D2 Director- Liz Delsignore, DTM
P	Division A Director–Bill Bruninga, DTM	A	Area D3 Director-Roben Hall, CC, CL
P	Division B Director-Kevin Kiefer, DTM	P	Area D4 Director- Ronnie Collins, LD5
P	Division C Director-Jodi Shepler, DTM	P	Area E1 Director-Anita Della Croce, ACS, CL
P	Division D Director-Kelvin Bell, DTM, EC4	P	Area E2 Director-Ralph Villanueva
P	Division E Director-Jean Williams, DTM	P	Area E3 Director-Jane Dow, PM3
P	Area A1 Director-Jason LeDuc, ACB, ALB	P	Area E4 Director-Larri McCormick, IP4, EH1
A	Area A2 Director-Laura Valentino, CC, DL4	G	Sherrie Parker, DTM, PDD
A	Area A3 Director-Janelle Mazza, CC, CL	G	Guy Dawson, DTM, PDD
A	Area A4 Director-Serena Phillips, ACS, ALB	G	Phyllis Tribby, DTM, PDD

- I. **Call to order and Welcome** - Steve Goldstein, DTM, DD
District Director Steve Goldstein called the meeting to order at 5:02 pm. He welcomed district leaders and guests.
- II. **Inspiration** – Anita Della Croce, CTM
Area E1 Director Anita Della Croce provided an inspirational moment to begin the meeting.
- III. **Mission Statements** – Bill Bruninga, DTM
Division A Director Bill Bruninga, DTM read the Toastmasters International and District Mission Statements.
- IV. **Certification of Quorum** – D. George Lund, DTM, PDD
D. George Lund, DTM, PDD reported that a quorum requires not less than 16 of 31 voting members. Since there are currently 21 voting members in attendance, a quorum is confirmed. (Two additional voting members joined late, bringing the total voting members in attendance to 23).
- V. **Adoption of Agenda** – Steve Goldstein, DTM, DD
District Director Steve Goldstein asked if there are any proposed changes to the agenda. Hearing none, the agenda was adopted as presented.
- VI. **Administration Manager’s Report** – Ken Richardson, DTM, AM
The minutes from the February 9, 2020 and the April 13, 2020 meeting of the DEC were previously distributed to DEC members via e-mail. There were no corrections.
- VII. **Approval of Minutes** – Steve Goldstein, DTM, DD
DD Steve Goldstein asked if there were any corrections to the minutes. Hearing no corrections, the minutes were approved without objection.
- VIII. **Take- A-ways from Leadership** – Guy Dawson, DTM, PDD
Guy Dawson, DTM, PDD shared the lessons learned from his many years in TI leadership roles. He encouraged everyone to consider taking on a leadership role to learn new roles and promote the growth of the organization.
- IX. **Finance Manager’s Report** – Rosemary Lato, DTM, FM
Rosemary Lato, DTM reviewed the attached (embedded PDF file) report.



D-115-3rd-Qtr-financials-MAY-2020.pdf

She noted that the District is approximately \$5,244 over budget. Expenses are relatively close to budget but revenues are down significantly due to the loss of members. We have \$16,315 in reserves at TI.

DD Steve Goldstein called for any objections to accepting the financial report as presented. Hearing no objections, the report was accepted.

X. Audit Report – D. George Lund, DTM, PDD

D. George Lund presented the attached (embedded PDF file) audit report. He noted a missing invoice for the LV Mixer last year (a copy was located later) and made recommendation that any reimbursement request from the top three or their companies be signed by the other two leaders, even if the amount is less than the \$500 threshold. DD Steve Goldstein indicated that this recommendation has been implemented.



DISTRICT-115-Mid-Year-Audit-Report-2-

DD Steve Goldstein called for any objections to accepting the audit report as presented. Hearing no objections, the report was accepted.

XI. District Leaders Reports

Division reports and reports from the District Director, Club Growth Director, Program Quality Director and Public Relations Manager are in the embedded PDF file.



Senior-Director-Reports-May-17-2020.pdf

XII. Embrace the New Normal – Nadia Gilkes, DTM

Nadia Gilkes discussed changes imposed by the Covid-19 pandemic and how the willingness to explore options online enabled our District to embrace a new normal. She noted the success of our contests and meetings and the new-found ability to communicate with Toastmasters from around the world. The lessons learned will help us manage and enhance future growth.

XIII. Unfinished Business

DD Steve Goldstein called for any unfinished business to be brought before the Committee. Hearing none, unfinished business was closed.

XIV. New Business

DD Steve Goldstein called for new business to be brought before the committee.

District Realignment – Kristin Baker, DTM, PQD

Kristin noted that the District Realignment Committee, chaired by Guy Dawson has submitted a proposal to bring the District into compliance with TI requirements by reorganizing our Divisions and Areas. The committee submitted the embedded report which eliminates Division E and reduces the District to four Division.

Kristin moved to approve the proposed realignment. The motion was duly seconded by CGD Carol Campbell, DTM and carried by unanimous vote.



District-115-Proposed-Realignment-of-

District Leadership Committee Report – Sherrie Parker, DTM, PDD

Sherrie Parker described the purpose and recommendations of the District Leadership Committee. The Committee identifies and interviews future district leaders including Division Directors and the top three District Leaders. The details of the report are included in the attached embedded PDF file. A vote will be taken at the District Council meeting on May 31. The deadline for candidates to declare their intent to run for office is midnight, May 24, 2020.



DLC
Report.5-17-20.pdf

DD Steve Goldstein then called for any additional new business to be brought before the committee. Hearing none, new business was closed.

XV. Good of the Order

The next District Executive Committee meeting will be held in July, 2020. Details will be distributed once the schedule is finalized.

The District Virtual Conference will be held on May 30. Registration information will be distributed soon.

The next District Council meeting and election of incoming district leaders for 2020-2021 will be held at 3 pm on Sunday, May 31, 2020.

The TLI will be held online on June 27, 2020.

DD Goldstein then called for any additional business to be brought before the DEC for the good of the order. Hearing none, the meeting was adjourned without objection.

XVI. Adjournment

The meeting adjourned at 5:50 pm.

Respectfully Submitted,

Ken Richardson, DTM
D115 Administration Manager, 2019-2020