



[NAME] Toastmasters Club [Meeting Location]

[DATE] Attendance: (P=Present, A= Absent, G=Guest

President:		
VP Education:		
VP Membership:		
VP Public Relations:		
Secretary:		
Treasurer:		
Sergeant at Arms:		

Meeting Agenda

Today	Meeting Role	Next Week
	<i>Presiding Officer</i>	
	<i>Pledge/Thought</i>	
	<i>Toastmaster</i>	
	<i>Educational Minute</i>	
	<i>Joke Master</i>	
	<i>Grammarians</i>	
	<i>Topics Master</i>	
	<i>Timer</i>	
	<i>Speaker #1</i>	
	<i>Speaker #2</i>	
	<i>General Evaluator</i>	
	<i>Evaluator #1</i>	
	<i>Evaluator #2</i>	
	<i>Ah Counter</i>	
	<i>Vote Counter</i>	

WORD OF THE DAY: _____

Table Topics

Speaker	WOD?	Time

Prepared Speeches

Speaker	Manual/Path	Title	Time
Evaluators			

***Pathways Paths Legend:** DL = Dynamic Leadership, EC = Effective Coaching, EH= Engaging Humor, IP = Innovative Planning, LD = Leadership Development, MS = Motivational Strategies, PI = Persuasive Influence, PM = Presentation Mastery, SR = Strategic Relationships, TC = Team Collaboration, VC = Visionary Communication

AWARDS

Best Table Topics	Best Evaluator	Best Speaker

Club Business:

Respectfully Submitted,

Club Secretary