

## DISTRICT 115 MID-YEAR AUDIT REPORT

February 15, 2020

The 2020 Audit Committee met on February 15, 2020 to review the financials for the first half of the 2019-2020 D-115 toastmaster year. Listed below are our findings.

There was no billing invoice to back-up the Las Vegas Mixer expense voucher. It is suggested that all expenses be backed up with an invoice from the billing organization.

It is recommended that any reimbursements to any of the Top Three and/or their companies contain the approval signatures of the other two Trio members. Even though the dollar amount is below the \$500 threshold, the committee felt it was better to have a second signature to alleviate any question of impropriety.

These findings and a copy of the expense voucher that was missing a billing invoice were sent to the District 115 Trio.

Respectfully Submitted

D. George Lund, DTM PDD  
District 115 Audit Chair