



Z'Toasters - Downtown Las Vegas Zappos Toastmasters Club

Welcome to our meeting!

Club Mission

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

Meeting Agenda

Role / Agenda Item for January 16, 2020

Member

Sgt at Arms Opens Meeting

Sgt at Arms opens the meeting with the Mission Of A Toastmasters Club. The Sgt at Arms then turns the meeting over to the Presiding Officer.

Woodrow Trice

Presiding Officer

The presiding officer starts the meeting by introducing the member who will provide the Core Value of the Day and the pledge. The president next introduces the Toastmaster for the meeting.

Robert Avila, ACB, ALB

Joke of the Day

This member provides the club with a thought for the day, and leads the club in the Pledge of Allegiance.

Toastmaster

The Toastmaster is responsible for conducting the day's meeting. The Toastmaster introduces the speakers and other major participants. The Toastmaster ensures that the meeting flows smoothly and stays on time.

Educational Minute

Share a valuable lesson about Toastmasters, a how to improve at various roles, share knowledge about communication leadership etc.

Grammarian

The Grammarian presents the "Word of the Day" which must be used during Table Topics in order to qualify for "Best Table Topics." The Grammarian also listens for proper grammar.

Wizard of Ah's

The Wizard of Ah's listens to all participants for the use of "Ah", "Um" and other verbal fillers.

Timer

Table Topics, Speeches and Evaluations, are timed. The timer displays color indicators (Green-Yellow-Red) to mark the time.

Speaker 1

Speaker 2

Table Topics Master

The Table Topics Master conducts the impromptu speaking portion of the meeting by presenting questions or situations and then calling randomly on club members to respond.

General Evaluator

The General Evaluator conducts the evaluation portion of the meeting. The General Evaluator calls the individual evaluators for the speakers to give their report. Then the General Evaluator calls on the Grammarian, Ah Counter for their reports. Finally the General Evaluator provides their opinion on how the meeting was conducted and any suggestions for improvements.

Evaluator 1

Evaluator 2

Presentation of Ribbons

Old/New Business

Review assignments for next meeting, conduct club business followed by adjournment of the meeting.

Robert Avila, ACB, ALB

President
Robert Avila, ACB,
ALB

VP Education
Jean Williams

VP Membership
Katie Barlow

VP Public Relations
Sandija More

Treasurer
Robert Avila, ACB,
ALB

Sergeant at Arms
Woodrow Trice

Location can be found
on our website
<https://www.ztoasters.org>

Toastmasters
International
www.toastmasters.org

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